# BY ORDER OF THE INSTALLATION COMMANDER

## AIR FORCE INSTRUCTION 36-2903

SCOTT AIR FORCE BASE Supplement 1 28 MAY 1999

Personnel

Pages: 3

DRESS AND PERSONAL APPEARANCE OF AIR FORCE PERSONNEL

# COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: 375 MSS/DPMPS (TSgt McLaughlin) Certified by: 375 MSS/DPMP (SMSgt Tompkins)

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AFI 36-2903, 8 June 1998, is supplemented as follows:

# **Table 1.4.**

Line 12 (Added). The following personal grooming standards and wear of civilian clothing apply to all personnel assigned and/or attached to Scott AFB:

Line 12.1. (Added). Clothing items with obscene, profane, or lewd words or drawings are prohibited.

Line 12.2. (Added). Shoes and shirts are required to be worn in all base facilities, to include the Commissary, Base Exchange, Dining Facility, Cafeterias, Scott Club, and Shoppettes.

Line 12.3. (Added). Visitors may be denied access to Scott AFB if their dress or personal appearance violates the above-mentioned standards.

## **Table 2.2.**

Line 1 (Added). Personnel may remove the battle dress uniform (BDU) shirt in the immediate work area when conditions warrant and are approved by the on-scene supervisor.

Line 6 (Added). With the approval of 375 AW/CC, the organizational baseball cap may be worn with the BDU fatigue uniform in garrison. Cap design, cloth, numbering, silk screen, and lettering will be submitted on an AF Form 1768, **Staff Summary Sheet**, for coordination and approval. Requests for authorization or a change to the baseball cap will be submitted through the Customer Service Element (375 MSS/DPMPS) for coordination by the Command Chief Master Sergeant (375 AW/CCC) and approval by the Installation Commander (375 AW/CC). A sample cap will accompany all requests. During actual or practice contingency operations, exercises, or deployments, the BDU fatigue cap will be worn by all personnel. Officers may wear regular size bright/nonsubdued grade insignia on the BDU cap or the organizational baseball cap while in garrison. Full-time wear of Combat Arms Functional Red Cap is authorized. The following zones are designated as "No Hat" areas on Scott AFB:

- Zone 1. The covered area in front of the Base Exchange.
- Zone 2. The Scott AFB flight line, defined as, the "No Hat" area for the flight line area east of Bldg 450 (New). Appropriate headgear will be worn while greeting distinguished visitors (DV) in the immediate vicinity of aircraft.
- Zone 3. The picnic area located on the west side of Bldg 1700.
- Zone 4. The area between 932 AW HQ Bldg (Bldg 3650) and the 932 AW Medical Building (Bldg 3651).

## **Table 2.4.**

Line 1 (Added). Personnel may remove the battle dress uniform (BDU) shirt in the immediate work area when conditions warrant and are approved by the on-scene supervisor.

Line 9 (Added). With the approval of 375 AW/CC, the organizational baseball cap may be worn with the BDU fatigue uniform in garrison. Cap design, cloth, numbering, silk screen, and lettering will be submitted on an AF Form 1768, **Staff Summary Sheet**, for coordination and approval. Requests for authorization or a change to the baseball cap will be submitted through the Customer Service Element (375 MSS/DPMPS) for coordination by the Command Chief Master Sergeant (375 AW/CCC) and approval by the Installation Commander (375 AW/CC). A sample cap will accompany all requests. During actual or practice contingency operations, exercises, or deployments, the BDU fatigue cap will be worn by all personnel. Officers may wear regular size bright/nonsubdued grade insignia on the BDU cap or the organizational baseball cap while in garrison. Full-time wear of Combat Arms Functional Red Cap is authorized. The following zones are designated as "No Hat" areas on Scott AFB:

- Zone 1. The covered area in front of the Base Exchange.
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- Zone 3. The picnic area located on the west side of Bldg 1700.
- Zone 4. The area between 932 AW HQ Bldg (Bldg 3650) and the 932 AW Medical Building (Bldg 3651).
- A1.19. (AMCSUP1). The 375 AW aircrew members will wear organizational flying scarves with the flight suit.
- A5.2. (AMCSUP1). Boots Cold Weather (Mukluk, Bunny, and Industrial Cold Weather Safety Boots). Worn as authorized by the Allowance Standard (AS)(AS 016). These items will be worn outdoors with all uniform combinations and the appropriate outer garment.
- A5.3. (AMCSUP1). Boots, 10-inch safety. May be worn as authorized by AS 016.
- A5.6. (AMCSUP1). Cap, Stocking (US Navy Watch Cap). Optional for wear during winter wear (1 Oct through 31 Mar) and can only be worn with the field jacket or parka when worn with the BDU. Optional for wear with the aircrew flight uniform when personnel are subject to prolonged exposure to adverse weather only. At the discretion of the on-scene supervisor, the parka or field jacket may be removed at the job site and will be put on again when leaving the job site. The stocking cap will be worn so that it fits squarely and snugly on the head, with front edge approximately 1 to 1 1/2-inches above the eyebrows.
- A5.7. (AMCSUP1). Cap, winter olive green. May be worn with the battle dress and functional uniforms when the parka or field jacket is worn.

- A5.8. (AMCSUP1). Coveralls may be worn in work areas only. Worn with battle dress and functional uniforms.
- A5.13. (AMCSUP1). Flight jackets may be worn as an outer garment with the flight suit as appropriate for climatic conditions and when authorized by AS 016.
- A5.14. (AMCSUP1). Gloves, safety and occupational. May be worn, when authorized, by the AS and required by the nature of the duties performed.
- A5.15. (AMCSUP1). Gortex Parka and Pants, Camouflage. Authorized for wear if issued through local organizational channels. (**EXCEPTION**: Personnel will not sew or attach any item to this parka that could damage its waterproof integrity.) They are worn with the BDU and hospital whites uniform. Officer and enlisted personnel will wear subdued metal grade insignia centered on the front tab while in garrison. Enlisted insignia will be worn immediately upon availability through local supply channels. Grade insignia will not be worn if safety requirements prohibit.
- A5.17. (AMCSUP1). Mittens, Cold Weather. May be worn when appropriate for climatic conditions and when authorized by AS 016.
- A5.18. (AMCSUP1). Occupational Protective Clothing or Equipment. May be worn with BDU, service and functional uniforms.
- A5.19. (AMCSUP1). Overshoes (Female), Ankle-High, Gray or Black. May be worn with BDU and functional clothing when required by inclement weather conditions. Only gray overshoes may be worn with service uniform.
- A5.22. (AMCSUP1). Parkas (extremely cold weather garments, except the Gortex Parka). May be worn if issued through local channels and conditions warrant. The parka may only be worn during the period of 1 Oct through 31 Mar.
- A5.30. (AMCSUP1). Tape, Reflectorized. Must be worn when prescribed by safety directives and when reduced visibility conditions exist.
- A5.31. (AMCSUP1). Trousers, cold weather. May be worn as an outer garment when appropriate for climatic conditions. Must be worn with parka. Authorized for wear with battle dress and functional uniforms.

THELMA R. HALES, Lt Col, USAF Commander